

Request for Proposals – Justice Center – Cost Allocation Plan Services 2023 RFP

Description:

The NYS Justice Center for the Protection of People with Special Needs (Justice Center) is requesting proposals from qualified Bidders that can provide services to maintain an already established, fully compliant Medicaid Administration Cost Allocation Plan (“CAP”).

The Justice Center works with multiple State oversight agencies (“SOA”s) performing activities in order to promote the proper and efficient administration of the State Medicaid plan. Specifically, the Justice Center assists with Medicaid provider oversight through incident reporting, investigations of abuse and neglect, corrective action plan reviews and training of Medicaid providers. Some of the Justice Center’s work has been deemed eligible for Medicaid reimbursement.

This RFP outlines the terms and conditions, and all applicable information required for submission of a proposal. To prevent possible disqualification and to ensure compliance with the requirements of the RFP, Bidders should pay strict attention to the proposal submission deadline and follow the format and instructions contained in this document.

The schedule for this procurement is as follows:

| Due Date | RFP Event |
|---|-------------------------------------|
| January 13, 2023 | Issuance of RFP |
| January 23, 2023, by 12:00 PM ET | Bidder Inquiries Due |
| On or about January 27, 2023 | Response to Bidder Inquiries |
| February 27, 2023, by 6:00 PM ET | Proposal Submission Deadline |
| On or about March 21, 2023 | Demonstrations/Interviews |
| April – May 2023 | Evaluation and Selection |
| July 1, 2023 | Anticipated Contract Start Date |

For more information on this RFP, follow the links below:

- [Solicitation Letter \(PDF\)](#)
- [Request for Proposals \(PDF\)](#)- Published January 13, 2023
- [Appendix C, Forms 1-12 \(Word\)](#)
- [Response to Bidder Inquiries \(PDF\)](#) – Posted January 26, 2023

Designated Contacts for this Procurement:

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All questions regarding this RFP should be directed via e-mail to:
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